



March 23, 2020

To Our Highly Valued Professional Customers,

We are facing unprecedented times. As the COVID-19 situation evolves, I want to share some of the steps we are taking to safeguard our Professional Customers, our Team Members and our Communities. In this time of great need for our country, we are open for business and remain committed to serving you to the best of our ability. When access to food, supplies and potentially even medical assistance is paramount, America needs Professional Service Centers, Garages and Technicians to keep our vehicles running and in good working order. We are committed to doing our part to help you ensure Americans have reliable transportation. This includes ensuring you have the Automotive Parts, Hardware and Products you need to repair vehicles at this difficult time.

We've also elevated our focus on Care, as it pertains to both Professional Customers and Team Members. You count on Autopart International and our Team Members to provide essential products and parts to keep vehicles running smoothly. Over the past few weeks, we've been responding to the impact of the coronavirus by taking Care of our Team Members. We've provided additional flexibility during this time in terms of both our attendance and sick leave policy as well as implementing emergency pay guidelines which includes additional paid sick time to Team Members who need it. We fully recognize how critically important our Team Members are to providing the Care our Customers need to repair their vehicles.

*Nothing is more important than the health and safety of our Team Members, Customers and the Community.* In a moment like the one we are currently facing, each of us is called upon to do our very best to help others. We are committed to doing our part to help America get through this difficult time.

Kind regards,

Tom Greco

**Advance Cares!**

